



SETTLED 1870 - INCORPORATED 1986

## TOWN OF CAVE CREEK

### EMPLOYMENT OPPORTUNITY UTILITY MECHANIC

**Salary:** \$17.60 TO \$24.37/Hour  
DOE/Q + benefits

**Opening Date:** September 29, 2016

**Closing Date:** Until Filled

**FLSA Status:** Full-time, Non-Exempt

**Job Description:** Perform water and wastewater collection, distribution, and treatment plant equipment maintenance, installation, customer service, and other assigned maintenance-related duties for the function of the water and wastewater treatment plants and distribution system as needed. Position requires a Grade 1 ADEQ water or wastewater certification or the ability to obtain within six (6) months. Must have a valid Arizona driver's license, and preferably a CDL.

**ESSENTIAL FUNCTIONS AND ABILITIES:** Under direct supervision, performs a variety of manual and semi-skilled activities associated with water and wastewater distribution, collections, and treatment plant system maintenance, repairs, and equipment replacement including:

- General knowledge of electrical equipment and troubleshooting, including lock-out tag out procedures.
- Repair, rebuild and installation of pumps and motors.
- Troubleshoot and repair a variety of motors, pumps, and bowl assemblies, including but not limited to vertical turbine, centrifugal, submersible, and chemical metering pumps up to 150 hp in size; Variable Frequency Drives, motor starters, chlorine injectors, check valves, pressure reducing valves, pressure sustaining valves, flow control valves, other valves ranging from ¾" to 30", flow meters, odor control scrubbers, belt filter press, blowers, mixers, generators, and other equipment typically found in water and wastewater systems.
- Working knowledge of materials, practices and equipment used in water and wastewater system maintenance and repair activities; occupational hazards and safety precautions for operating assigned equipment; confined space entry; common hand and power tools; basic preventive maintenance on assigned equipment.
- Concise data collection and record keeping for Town equipment.
- Assist Utility Workers on field work as needed, including locating and repairing lines and breaks, removing/replacing sections of streets, curbs, driveways, and sidewalks, replanting/landscaping yards and right-of-ways, and tapping water mains.
- Operate a variety of equipment which may include boring equipment, service/crane truck, tapping equipment, backhoe, loader, dump truck, pickup, hand tools, jack hammers, digging bars, and shovels.
- Performs repairs on equipment and reports the need for major repairs.
- Reading meters manually or with electronic equipment.
- Replacing meters as needed.
- Checks and maintains fluid levels, and refuels equipment as necessary.
- Drives equipment to and from work sites.
- Complies with safety standards, regulations, and policies. Must follow OSHA and Town safety standards including the fit, use and wear of respirators, hard hats, and protective clothing/eye wear/footwear, and other related materials or equipment.
- Will be required to work weekends, nights, and holidays as system needs dictate. Must be available to participate in a stand-by coverage/on call rotation and to work overtime as needed to handle emergency water main breaks and water outages.
- Performs other related duties as required.

## Utility Mechanic

**Application Process:** Applicants must submit a resume to Town of Cave Creek, Human Resource Department, 37622 N. Cave Creek Road, Cave Creek, AZ 85331. Email [ballen@cavecreek.org](mailto:ballen@cavecreek.org). 480-488-6612

**Selection Process:** Applicants will be screened for the qualifications and special requirements and will be placed on an eligibility list. The hiring department will contact those candidates they wish to test and/or interview. **DURING THE SELECTION PROCESS, ANY APPLICANT REQUIRING ACCOMMODATION FOR A DISABILITY SHOULD ADVISE THE HUMAN RESOURCE COORDINATOR.**

**Employment Policy:** Each applicant is considered solely upon the basis of his/her qualifications as required for the position he/she seeks. The Town does not discriminate based upon an applicant's political or religious opinions or affiliations, or because of his/her race, creed, color, sex, national origin, age, disability, or marital status. A standard six month probationary period must be served. The probationary period may be extended depending on the incumbent's performance. Applications for current vacancies will only be accepted until the closing date specified.

**Immigration Reform Act Notice:** To conform with the *Immigration Reform Act of 1986*, the Town of Cave Creek must verify the right to work in the United States of every individual hired. In the event you are selected for employment, you will be required to provide the appropriate documents to the Personnel Department. Failure to provide these documents will result in termination.

*The Town of Cave Creek is an Equal Opportunity Employer*